

RANDOM ALCOHOL/DRUG SCREEN INFORMATION FORM

1. Contact the screening agency immediately to register for drug/alcohol testing. The agency will explain the policies/procedures for alcohol/drug testing. If you should move and have a new mailing address or have a change to your telephone number, you **MUST** contact the screening agency directly. This is your responsibility, not the Court's.
2. If you are going out of town, out of state or out of the country while you are on probation, you **MUST** contact the screening agency and your Probation Officer **PRIOR** to leaving the area so that these dates can be placed on your file and prevent any violations for failure to report to a random alcohol/drug screen.
3. You need to bring a picture ID with you, along with your money, for the random alcohol/drug screen on the date of your screen. An ID without a picture is insufficient. If you fail to bring in either of these items, you will not be screened and you will be in non-compliance. If you need picture ID, please report to the Probation Dept. any afternoon between 2-4pm.
4. If you are taking any prescription medications while on the random drug screen program, you **MUST** provide the screening agency with the medication(s). The prescription must be in your name and current.
5. **Alcohol/Drug screens are done randomly. Therefore, you will not be allowed to miss an alcohol/drug screen or reschedule an alcohol/drug screen. In addition, you cannot miss a random alcohol/drug screen due to lack of money, lack of picture ID, lack of transportation or due to work conflict. Screens must be done in the allotted time.**
6. Failing to report to a random alcohol/drug screen is a violation of probation, which will result in a Probation Violation Hearing for your non-compliance.
7. If you normally drink large amounts of water (and/or other liquids), do not drink more than a glass (8 oz.) of water per hour prior to your random drug screen. This will avoid having a diluted sample. Also, diet pills, caffeine pills and water pills may dilute you system. If your urine is diluted, it will be assumed that the sample has been purposely contaminated to hide/mask illegal drug usage and will result in a Probation Violation Hearing being scheduled for your non-compliance.
8. If you test positive for any illegal drug/controlled substance, you are encouraged to contact the screening agency immediately to request a confirmation (a more detailed test) and to discuss the sample with the counselor. You are responsible for paying the costs of the confirmation.
9. If ordered to submit to drug testing, you are responsible to provide a urine sample for screening of mood altering substances. The sample is to be of your own urine that has not been altered to affect the result.
10. Procedures have been designed to detect drug screen tampering, which includes dilution with water or other foreign substances. The temperature of each urine sample is taken to ensure that the sample is fresh and that any tampering or failure to meet temperature requirements will be considered a refusal to provide a valid urine sample.

I acknowledge that the Probation Department is providing me a copy of this form to review.

Defendant's signature

Date