

# DISTRICT COURT - 35<sup>TH</sup> JUDICIAL DISTRICT

660 PLYMOUTH RD., PLYMOUTH, MICHIGAN 48170 - 1891

(743) 459-4740 Fax (734) 454-9303

[www.35thdistrictcourt.org](http://www.35thdistrictcourt.org)

MICHEAL J. GEROU  
CHIEF DISTRICT JUDGE

JAMES A. PLAKAS  
DISTRICT JUDGE



RONALD W. LOWE  
CHIEF JUDGE PRO TEM

PAM AVDOULOS  
COURT ADMINISTRATOR

## PART TIME WORK DETAIL SUPERVISOR \$18.00 PER HOUR

The 35th District Court, an Equal Opportunity Employer, is accepting resumes and applications for the part time position of Work Detail Program Supervisor. This is an at-will position with no fringe benefits.

### **Job Description:**

Applicant must be able to perform a wide variety of duties with primary responsibilities as a Work Detail Supervisor. The Work Detail Supervisor responsibilities require supervision of approximately 12 member crew, transport and oversees the work of the crews in the community. The Work Program is conducted from 7:30a.m. – 4:00p.m. weekends and Thursdays in all weather conditions.

### **Employment Qualifications:**

- High school graduation or equivalent
- Other experience demonstrating good communications skills, the ability to work well with others, able to demonstrate good judgment, tact and courtesy, as well as leadership qualities
- Valid Michigan driver's license with CDL privileges which need to be maintained during the course of employment
- Two years or more experience in security/law enforcement or court security
- Must pass criminal background check

### **To apply:**

Submit resume accompanied with a completed employment application. The link for the application is as follows: [www.35thdistrictcourt.org](http://www.35thdistrictcourt.org).

### **Mail completed application AND resume to:**

Human Resource Department  
35th District Court  
660 Plymouth Rd.  
Plymouth, MI 48170  
[HR@35thdistrictcourt.org](mailto:HR@35thdistrictcourt.org)

**No phone calls, no walk-ins. Return by mail only.**

The position is open until filled.